

# COMITÉ INTERNATIONAL DE PALÉOGRAPHIE LATINE

at the

INSTITUTE OF ENGLISH STUDIES, UNIVERSITY OF LONDON

2-5 SEPTEMBER 2008

## Notes for Speakers

Thank you for offering a paper to the Comité's XVI<sup>th</sup> Colloquium. In order to ensure the smooth running order of the proceedings and in courtesy to other speakers, please could you ensure that your paper is no more than thirty (30) minutes long, maximum. (I am considering bringing in a loud egg timer!)

Power point, overhead projector, and slide projectors will be available. If you would like to have any handouts xeroxed, please could you send them to me no later than two weeks before the opening of the Colloquium, i.e. by 15 August 2008.

We intend to distribute your abstracts in conference packs; those in languages other than English will be distributed with an accompanying English translation to facilitate general understanding. If you wish to make any alterations to your abstract, please let me have them also by 15 August 2008 at the latest

It is the Comité's custom to publish its conference proceedings, and discussions have been opened with Harrossowitz Verlag (Wiesbaden) and Sismel-Edizioni del Galluzzo (Florence). No decision has yet been taken which offer to accept.

I am afraid that the Institute is unable to offer you any help towards travel and accommodation expenses; you will be expected to claim these from your own University. However, we will post details of suitable accommodation near the University (at various prices) in due course on the conference website. This can be found at <http://ies.sas.ac.uk/cmpps/events/conferences/CIPLXVI.htm> where you can see a list of other speakers and the titles of their papers.

If you require any future assistance about the colloquium, please don't hesitate to contact me.

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